

# CAL-WEST RAIN JOB DESCRIPTION

**JOB TITLE: MACHINIST**

**LOCATION: Kerman**

**Hours: 7:00 a.m. to 5:00 p.m.**

**DEPARTMENT: Operations**

**SUPERVISOR: SHOP MANAGER**

**DATE REVISED: January 16, 2023**

**PREPARED BY: Mark Reid**

**POSITION PURPOSE:** Operate machine shop equipment to produce components for use on projects.

## **ESSENTIAL DUTIES & RESPONSIBILITIES:**

1. Proficient with all machine shop equipment.
2. Supervise/assist with the assembling and disassembling of pumps.
3. Demonstrate a clear understanding of operating a mechanical lathe.
4. Show proficiency in operating stand machine shop equipment & tooling.
5. Capable of machining stainless steel shafts & impellers for pump assemblies.
6. Assist the shop supervisor with scheduling workload & workflow to complete projects in the required time frames.
7. Maintain a clean & safe work environment.
8. Responsible for keeping current inventory levels in the shop & pump inventory located in the yard.
9. Target minimal unbillable shop hours with the helpers in your section.
10. Understand the dimensions & tolerances of brands commonly used in our industry along with the use of micrometers & Vernier calipers.
11. Inspect all shop equipment to ensure they are operating correctly & arrange periodic services or repairs when necessary.
12. Forklift certified.
13. Always wear the correct PPE clothing and ensure staff is also complying.
14. Be aware & COMPLY WITH MSDS (material safety data sheets) on items used within the shop.
15. Be aware of any OSHA rules pertinent to your work area.

**MANAGEMENT RESPONSIBILITIES:** Shop staff in the absence of the shop supervisor.

**QUALIFICATION REQUIREMENTS:** To hold this position successfully, an individual must be able to perform each essential duty satisfactorily.

**EDUCATION AND/OR EXPERIENCE:** Minimum of three years of experience operating lathes and all standard machine shop equipment. A clean driver's license is required for this position.

**LANGUAGE SKILLS:** Ability to read, analyze and implement documented instructions/tasks and provide relevant reports when requested.

**REASONING ABILITY:** Ability to define problems, collect pertinent facts and draw a valid conclusion to resolve the situation.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, sit and climb for unspecified periods of the working day. The employee must occasionally lift and/or move up to 50 lbs.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The employee must be able to travel locally and will be required to drive.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those the employee may encounter while performing the essential functions of this job. While performing the duties of the job, the employee is exposed to high noise, moving mechanical parts, a dusty environment, and all weather conditions, including cold and extreme heat. The noise level in the work environment is usually moderate.

**THE ABOVE STATEMENTS ARE INTENDED TO DESCRIBE THE GENERAL NATURE AND LEVEL OF WORK BEING PERFORMED BY THE PERSON ASSIGNED TO THIS POSITION. THEY ARE NOT INTENDED TO BE AN EXHAUSTIVE LIST OF ALL RESPONSIBILITIES, DUTIES, AND SKILLS REQUIRED OF THE INCUMBENT IN THIS POSITION.**

**HOURS OF EMPLOYMENT MAY VARY DEPENDING UPON WORK SCHEDULE, SEASON & CUSTOMER/JOB SITE AVAILABILITY.**

**EMPLOYEE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**CALWEST RAIN** \_\_\_\_\_ **DATE** \_\_\_\_\_