

CAL-WEST RAIN JOB DESCRIPTION

JOB TITLE: MECHANIC

LOCATION: Kerman

Hours: 7:00 a.m. to 5:00 p.m.

DEPARTMENT: Operations

SUPERVISOR: Service Dept manager

DATE REVISED: January 2nd 2023

PREPARED BY: Mark Reid

POSITION PURPOSE: Under the supervision of the Fleet manager, assist in maintaining the company fleet of vehicles.

ESSENTIAL DUTIES & RESPONSIBILITIES:

1. Repair all vehicles & equipment within the Cal-West Rain fleet in accordance to work order instructions.
2. Demonstrate the ability to work on diesel engines & understand the fundamentals of equipment hydraulic systems.
3. Able to operate both in the shop and on-site as required.
4. Coordinate with outside vendors with regard to repairs and maintenance of the fleet.
5. Review daily inspection sheets provided by drivers each morning. Fix minor repairs immediately and schedule major repairs through the fleet manager and project scheduler.
6. Responsible for ensuring all company vehicles are in safe operating order.
7. Respond to customer requests on engine service calls.
8. Troubleshoot gearhead repairs when requested.
9. Perform start-up on new engine installations.
10. Assist as directed with running the development engine and record information.
11. Always wear Cal-West Rain uniform during work hours representing the company in a polite and professional manner at all times.
12. Be aware of & comply with MSDS (material safety data sheets) on items carried on your vehicle.
13. Ensure all rest breaks are taken and documented on the time card.
14. Maintain the good practice of PPE (Personal Protective Equipment) attire when required.

MANAGEMENT RESPONSIBILITIES: N/A.

QUALIFICATION REQUIREMENTS: To hold this position successfully, an individual must be able to perform each essential duty satisfactorily.

EDUCATION AND/OR EXPERIENCE: A solid background in diesel engine and vehicle maintenance. Incumbent must have a clean driving record and preferably hold a class A license. Employee must provide their own tools.

LANGUAGE SKILLS: Ability to understand and document project details on company paperwork & electronic media.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, sit and climb for unspecified periods of the working day. The employee must occasionally lift and/or move up to 50lbs.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Employee must be able to travel locally and will be required to drive.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of the job, the employee is exposed to high noise, moving mechanical parts, dusty environment, all weather conditions, including cold and extreme heat. The noise level in the work environment is usually moderate.

THE ABOVE STATEMENTS ARE INTENDED TO DESCRIBE THE GENERAL NATURE AND LEVEL OF WORK BEING PERFORMED BY THE PERSON ASSIGNED TO THIS POSITION. THEY ARE NOT INTENDED TO BE AN EXHAUSTIVE LIST OF ALL RESPONSIBILITIES, DUTIES AND SKILLS REQUIRED OF THE INCUMBENT IN THIS POSITION.

WORK HOURS MAY VARY DEPENDANT UPON SEASON, WORK SCHEDULE & CUSTOMER/JOB SITE AVAILABILITY.

EMPLOYEE _____ DATE _____

CALWEST RAIN _____ DATE _____